

**Howard County's Local Children's Board  
Meeting Minutes  
6/21/17**

**Attendees**

√	Maura Rossman, HD	√	Bitu Dayhoff, CAC		Charmayne Anderson, Community (excused)
√	Kelly Cimino, DHCD	√	Dawn Duignan, Community	√	Louis Valenti, MSDE
	Karen Butler, DSS (excused)	√	Restia Whitaker, HCPSS		Gary Gardner, HCPD (excused)
	Dario Broccolino, (excused)	√	Tim Madden, DJS		Edisa Padder, Community (excused)
	John Byrd, DRP (excused)	√	Jackie Scott, DCRS		
√	Madeline Morey, HCMHA	√	Erica Byrne, Voices for Children		

*Staff:* Kim Eisenreich, Kori Jones

*Public Attendees:* Laura Wetherald, DRP; Deidre McCabe, County Admin; Ellsworth Jones, HCPD; Chris Kingsley, Collaborative; Arlene Lee, GOC; Courtney Miller, Intern for LCB

**Meeting was called to order at 9:10.**

**Welcome and introductions were made.**

**Consent Agenda**

**Approval of Consent Agenda - Motion made by Bitu, Seconded by Lou; All approved.**

- **May 23, 2017 minutes**
- **FY18 Meeting Schedule**  
Starting in July 2017 the Local Children's Board will meet on the third Tuesday every other month from 9:00am to 11:00am with the addition of a June annual meeting. Committees will meet monthly. Meetings will be held at the George Howard Building in the Columbia/Ellicott City room.
- **Committee Guide for Onboarding Non Board Participants**  
Board members can appoint a representative from their organization to attend in their place and committees can also identify additional expertise needed and recruit additional members. The Board agreed to include the following information when onboarding committee members:
  - Overview of the Local Children's Board, its vision and four priorities of the Board
  - Dates, times and location of committee meetings
  - List of member organizations
  - Purpose of the committee
  - Timeline/Benchmarks/major deliverables

**Discussion Items**

**Strategic Plan Presentation – Chris Kingsley, Better Measured, Inc.**

Chris provided an overview of the draft strategic plan FY18-19 stating The Plan is a "toolbox" that covers 18-24 months to be used to achieve the vision. The plan includes the NOFA budget for this fiscal year, the four priority areas, and a proposed schedule for the next 12 months. Board members were divided into small groups based on committees (Food Access, Mental Health, and Equity) and were charged with answering a few questions.

- **Food Access** – group discussed the details of the Roving Radish and would like to spend time examining data. Chris suggested having a broader discussion for useful data development that may include sources like WIC, SNAP, etc. and determine what the broader strategy is for the Roving Radish. Jackie mentioned that she'd like to capture data for the working poor—families that make too much to qualify for services like food assistance or daycare; there are 37,000 residents that fall into this category. Feedback should be gathered between now and July.
- **Mental Health** – group discussed wanting a broader representation on the committee that may include HCPSS, Head Start, DCRS and the daycare community. Members stated rather than finding more child psychiatrists,

focus areas should include stress, anxiety, depression, as well as the identification of emotional issues in early development and building resiliency across the continuum. MHA has hired a social media and community outreach consultant to assist with their strategic plan on reducing stigma, addressing issues of bullying, and identifying/closing gaps. MHA has also completed their Private Access Plan and submitted it to the County Executive. Maura mentioned the CARE APP, a case management tool and referral source; she offered to put together a brief presentation.

- **Equity** – discussed finding terminology that is all inclusive for students receiving special education services those that have an IEP, 504 plan, as well as physical disabilities---making sure language is consistent and connecting work from the local level to work done at the state level. They also discussed other data points and topics that would need to be covered in the report including afterschool, enrichment and summer programming. The group also discussed putting forth a set of priorities for the County and clear action steps the Board can take.

#### Discussion and vote to accept changes to Executive Committee Roles and suggested new board members in the executive committee report

Kim gave an overview of the report from the committee. Changes included changing the term from one year to two years; removing treasurer and secretary and adding members at large and increasing the committee by one. Proposed suggestions were reviewed by Board members with the suggestion of the Vice Chair automatically moving to Chair.

Members voted to approve eliminating the roles of Secretary and Treasurer and creating three at-large members bringing the total of EC members to five.

Board members did not approve the Vice-chair automatically moving into the role as Chair after the Chair has served their two-year limit due to the long-term commitment it would require by the vice chair.

Board members did not approve increasing term limits from one to two years. It was recommended that term limits be reviewed for Executive Committee and Board members as it relates to staggering the terms. New language reflecting this discussion will be presented at the July Board meeting for final approval.

Suggestions for expanding the Board included thinking about category and classification and not people; develop a survey monkey to rank categories outlined in the County Code; putting out a general call to the public and ask who they think should be a part of the LCB.

The executive committee will review the overarching categories of the LCB and rework the proposal to be voted on at a later time as well as look at a self-assessment tool that will be administered to Board members before the next Board meeting. Results of the self-assessment and the overarching categorical priorities will be presented and voted on at the July Board meeting.

#### Discussion and vote to approve proposed equity report plan and timeline

Report was reviewed by Chris. He reported the 3 goals of the report as being 1) to increase public and agency attention to equity gap; 2) to extend what we know our knowledge and our data; 3) frame a positive discussion on what can be done to address it. Motion to approve timeline made by Kelly and seconded by Lou. The report plan and timeline were unanimously approved.

#### Discussion about changes to the LCB Bylaws and County Code

Board members suggested making the code more general and less specific and including all of the details into the bylaws. A Board member asked Arlene if GOC could share example codes from other jurisdictions, which she agreed to share. These examples can help guide our revisions to create a more general and flexible code that references the bylaws. LCB staff will make the changes to the bylaws and bring to the July meeting.

#### Announcements

Data Dashboard Project – LCB is starting to explore with Advanced Metrics developing a dashboard that looks across the continuum of data that each agency owns. This is a long term project that will help with transparency.

HCPD – Recruitment for the Howard County Police Department Youth Council has begun; information available online.

LCB – The office will work with youth over the summer to come up with a recommendation on what youth engagement looks like for the Board; report should be presented at September’s meeting. The office is currently working on a one pager that describes the LCB and other marketing material.

Meeting Adjourned at 11:03

**Next Meeting: Tuesday, July 18, 2017 at the George Howard Building in the Columbia/Ellicott City Room**